

ACADEMIC ORDINANCES OF THE UNIVERSITY

1. SHORT TITLE AND COMMENCEMENT

- 1.1 The "Ordinances" shall mean the Ordinances of Mohammad All Jauhar University Rampur Uttar Pradesh, framed under section 35 of the Uttar Pradesh Private Universities Act, 2019.
- 1.2 Ordinances come into force with effect from the date of approval by the Executive Council.
- 1.3 These Ordinances shall be amended by the University" subsequently as may be required.
- 1.4 Unless provided otherwise, The regulations, orders, memos, codes, procedures, policies, schemes etc., on the subjects covered under these Ordinances, shall cease to operate from the date of enactment of these Ordinances.
- 1.5 Any abbreviation or shortened form of a word shall mean exactly as defined in the Act, the Statutes, Ordinances, and such other documents of the University, as may be framed from time to time.

2. DEFINATIONS

- 2.1 "Act" means the Uttar Pradesh Private Universities Act, 2019.
- 2.2 "Aggrieved Student" means a student, having any complaint in the matters relating to the grievances defined under these Ordinances.
- 2.3 "Declared Admission Policy" means such policy, including the process there under, for admission to a course or program of study as may be offered by the University by publication in the University.
- 2.4 "Board of Studies" (BOS) means the committee of a Department constituted, as per the provisions made in Section 26 of the Statutes, to design course curriculum, frame criterion for evaluation and to provide overall direction to the academic programs undertaken by the Department/ Faculty.
- 2.5 "Class" means specific group of students meeting for specific instructional purposes; and series of scheduled meetings in a session; and a lecture, a tutorial or a Practical/Studio class.

- 2.6 "Clause" means duly numbered Clauses of these Ordinances.
- 2.7 "Commission" means the University Grants Commission established under the UGC Act, 1956.
- 2.8 "Continuing Student" means a student who has completed at least one semester prior to the current semester.
- 2.9 "Course Detail" means detailed teaching scheme of a course.
- 2.10 "Course" means a component of a programme. The courses shall define learning objectives and learning outcomes. A course shall be designed to comprise lectures/ tutorials/laboratory work/ field work/ outreach activities/ project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.
- 2.11 "Credit" means a unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
- 2.12 "Department" means the Department of studies and includes Centre of Studies and Research.
- 2.13 "Disciplinary Probation" refers to the status assigned to a student on committing an act of misconduct, academic or otherwise and once assigned, the student remains on disciplinary probation for the period decided by the Vice Chancellor.
- 2.14 "Enrolment Number" means a unique number allotted as -System 1d, to a student on his admission in the University. Enrolment number remains unchanged throughout the duration of student's stay at the University.
- 2.15 "ESE" means End-Semester Examination.
- 2.16 Ex-Student; a student who has Failed. in a/ few courses after appearing in final year/ semester examinations and who registers afresh to pass the said course(s) on payment of prescribed fee.

- 2.17 "Expulsion" means the permanent removal to a shin out from the University rolls with prohibition on future enrolment.
- 2.18 "Faculty Board" of each faculty of studies shall be constituted as per the provision of Section 25 of the Statutes.
- 2.19 "Fresher" means a student who is admitted into a Programme for the first time.
- 2.20 "Government" means State Government of Uttar Pradesh.
- 2.21 "He" includes She and "His/Him" includes Her.
- 2.22 "Institution"" means, an institution established within the University for a particular discipline or activity;
- 2.23 "LTP" means hours of Lecture, Tutorial and Practical respectively of a course per week in a regular semester.
- 2.24 "Mentor" means a faculty member who acts as counsellor, guide, motivator, and role model to a group of students (mentees), assigned to him. He acts as career guide to his mentees and also advises them course- specific and programme- specific information.
- 2.25 "MSE" means Mid-Semester Examination.
- 2.26 "Practical" means classes that require students (generally in smaller groups compared to lecture) to perform certain functions that help them to test and understand what is being taught in the lecture or otherwise.
- 2.27 "Pre-requisites" means conditions that must be met before a student can register for a course.
- 2.28 "Programme" means an educational programme leading to award of a Degree, diploma or certificate.
- 2.29 "Programme Detail" means teaching scheme and curriculum of a Programme.
- 2.30 "Prospectus" means and includes any publication, whether in print or otherwise, issued for providing fair and transparent information, relating

to University, to the general public (including to those seeking admission in the University) by the University or any authority or staff authorized by it to do so.

- 2.31 "Roll Number" is the number issued to every student, to be printed on his Admit Card. The card shall carry the details of the Course(s) that a student is supposed to be examined in. The roll number shall remain valid for the total duration of a Programme.
- 2.32 "Rustication" from the University means the withdrawal of right to access to the entire premises and facilities of the University campus for a specified period and/ or till the fulfillment of specified conditions.
- 2.33 "Centre Institute" means an Institute or course of studies established by the University in accordance with the Act and the Statutes of the University.
- 2.34 "Semester" shall consist of 15-18 weeks academic work equivalent to around 90 teaching days.
- 2.35 "Student" means a person enrolled, or seeking admission to be enrolled, in the University.
- 2.36 "Suspension" from the University means withdrawal of the right to access to all or some of the facilities or premise of the University as an interim measure, pending further investigation.
- 2.37 "Syllabi" means details of the course schedule and includes description of nature, duration, pedagogy, syllabus, eligibility and related details.
- 2.38 "Tutorial" means a class that offers students (generally in smaller groups compared of lectures) an opportunity to louses about subject being taught, ask questions, discuss subject matter with their classmates and the teacher.
- 2.39 "University" means the University, Uttar Pradesh established under the Uttar Pradesh Private Universities Act, 2019; and

Note:- Definitions specified in the University Act and the Statutes shall apply ipso facto unless provided otherwise.

3. ADMISSION AND ENROLMENT OF STUDENTS

- 3.1 Admission to different programmes of the University shall be based on merit, providing equal opportunity to all without any prejudice towards gender, religion, caste, creed or nationality of a candidate.

The University shall make suitable provisions for reservation for the students belonging to muslim minority students under section 30 (1) of the we're of India weaker section(s) of the society in accordance with the provisions of the Act of the University under section 63 and decision of the Executive Council.

- 3.2 The admission criterion recommended by the Admission Committee and approved by the Academic Council and shall be followed for admission in all the Programmes of studies. Provided that the number of seats in each programme of study, as determined by the Admission Committee and approved by Academic Council may, at the discretion of the Vice Chancellor in his capacity as the Chairman of the Academic Council, be increased by a maximum of 15% of the approved seats for additional intake of students in the said program. This proviso, however, shall be subject to the condition that there are no overhead costs of faculty and resources.

Provided further, that the criterion, if any, prescribed by respective Statutory Council shall be followed in admissions to council-based programmes. However, it shall be open to the University to admit less number of students than the intake already approved by the councils, in case there is no demand.

- 3.3 The University may make provisions for admission through lateral entry in programmes, as may be approved from time to time.
- 3.4 The registration of the provisionally admitted and continuing students shall be done (s) on dates notified by Academic Calendar each year.

3.5 ENROLMENT

- 3.5.1 The student shall be given unique and permanent enrolment number and issued with an identity card bearing enrolment number (i.e. System

id), and same must be quoted by the student in all communications with the University and in subsequent applications for admission to an examination of the University.

- 3.5.2 The Registrar shall maintain a record of all enrolled students studying in the various Faculties/Departments/Centres of the University or carrying on research work in the University.

3.6 MIGRATION OF STUDENTS

Inter-university migration of students may be allowed in special circumstances as per the policy notified by University. It shall be allowed under special circumstances on the recommendations of the Equivalence Committee, appointed by the Vice-Chancellor.

If a student takes a Migration Certificate to join another University, his enrolment to the University shall lapse until such time as He may subsequently return with a Migration Certificate from that University, to take admission in another programme of this University. Fresh enrolment in such cases shall be necessary.

3.7 TRANSFER OF PROGRAMME

A first-year student, subject to availability of seats and fulfilling the minimum qualifications, may be allowed to change his Programme on the recommendation of the Equivalence Committee appointed by Vice Chancellor.

3.8 PROCEDURE OF WITHDRAWAL

Student may withdraw his admission as specified by the University on or before the prescribed date. The University will refund the deposited amount after deducting Processing fee in accordance with the guidelines issues by the concerned Regulatory Authority, from time to time.

4. COURSES OF STUDY FOR DEGREE, DIPLOMA, AND CERTIFICATE PROGRAMMES

4.1. Programmes of Studies

- 4.1.1 The University on the recommendations of the Academic Council and

with the approval of the Executive Council, shall offer under-graduate and post-graduate programmes in areas of Agriculture, Allied Health Sciences, Anthropology, Archaeology, Architecture, Basic and Applied Sciences, Business Studies Commerce, Culture, Design, Dental Science, Economics, Education, Engineering and Technology, Geography, History, Hotel and Hospitality, Humanities, Languages, Law, Life Sciences, Literature, Management, Media and Journalism, Medical Sciences, Nursing, Pharmacy, Philosophy, Political Science, Psychology, Social Sciences, Theology & Islamic Studies, and in other streams as approved from time to time. The University may also run Diploma and Certificate courses of shorter durations.

4.1.2 The University shall also offer doctoral and or post-doctoral programme in selected areas of a specialization.

4.1.3 The nomenclature of various Degrees shall be in consonance with the, Regulations framed by the UGC regulatory authorities as defined in the Act, or as may be approved by eV the Executive Council.

4.1.4 The structure and duration of the Academic programmes shall be as approved by the Academic Council.

4.1.5 The University shall make provisions in its Regulations to enable students to concurrently convert their courses of studies into integrated degree programmes of durations approved by the Academic Council wherever permissible by the statutory regulatory bodies.

4.1.6 The University may also Run courses through distance learning, correspondence, and online mode. The guidelines of University Grants Commission, however, are to be complied with.

4.1.7

(a) The Administrative structure of a faculty/ council shall be as approved by the Executive Council. The Executive Council shall also lay guidelines for smooth running and effective management of academic programmes, the cooperation and coordination amongst the Department and faculty the linkages with other academic and research organization (s) as well as the Industry:

- (b) All the academic programmes framed by Board of Studies of a Department and concurred Faculty Board shall be submitted to the Academic Council for approval by the Executive Council.
- (c) The Executive Council as and when deem (necessary, may appoint committee(s) for periodic review of a programme, a Department or a Faculty.

4.2 Registration of Students

4.2.1 Academic Registration

- (a) The Head of the Department/Dean of the Faculty shall issue the list of courses to be offered during the semester well before the Registration date(s) specified in the Academic Calendar.
- (b) Every student shall register himself for the courses that he wishes to pursue in that semester as prescribed.
- (c) Each Head of Department, with the approval by Dean of the Faculty, shall nominate Mentors from amongst the faculty members of the Department to provide necessary information on the courses and to advise the students on registration.

4.2.2 Registration for Semesters

- a. Registration for each semester has to be done on date(s) notified in Academic Calendar. It will involve:
 - i. Clearance of all dues of the University.
 - ii. Submitting the Registration form on the date(s) specified in the Academic Calendar.
- b. A student must ensure that he satisfies the pre-requisites, if any, for each course he registers for. The sole responsibility for registration rests with the student.

- c. The student will not be allowed to undergo Academic Registration if the 'Maximum Duration for Completion of the Degree/Diploma/Certificate' does not permit so.
- d. A student will not get any credit for a course for which he has not registered or has registered without being eligible.

4.2.3 Late Registration

- (a) The maximum time permitted for late registration on payment of prescribed fee shall be two weeks from the date of conclusion of registration specified in the Academic Calendar.
- (b) Late registration may be allowed, beyond the period of two weeks, by the Vice Chancellor or any other authorized official only on valid reasons and on the recommendations of the Mentor/Head of Department/ Dean of Faculty.

Provided that in exceptional circumstances, on the recommendations of Dean of a Faculty, the Vice Chancellor may further allow late registration.

- (c) Late Registration may be allowed for a student who is on disciplinary probation, only with the approval of the Vice-Chancellor.
- (d) Students registering late may be allowed to compensate for the loss of any component of continuous assessment by the Dean of the Faculty. The student may be allowed to complete the same on date (s) decided by the Dean of the Faculty.

4.3 Adding and Dropping of Courses

- (a) A student on the recommendations of his Mentor, duly endorsed by his Head of the Department may be allowed by the Dean to add or drop course (s) within a period of two weeks from the date of commencement of a semester as notified in Academic Calendar.
- (b) A student who is on disciplinary probation shall be allowed to change the course, only with the approval of the Vice-Chancellor.
- (c) A student shall be required to drop a course at any stage if it is found

that he does not meet the pre-requisites of the course, or if there is a clash in the student's timetable preventing him from attending the course, or if he is found not entitled to register for that course for any other reason(s). This facility however shall not be extended to a student who has been permitted late registration, as a special case.

4.4. Maximum Duration for the Completion of a Degree or a Diploma Programme

4.4.1 The maximum duration for completion of a degree or a diploma Programme, shall be N+2 years, where N, stands for the normal or minimum duration prescribed for completion of any Programme;

Provided , that in exceptional circumstance a further extension of one more year may be granted. The Vice Chancellor N+2 years for completion of a degree on case to case basis, depending on the merit of each case.

4.4.2 The enrolment of the student, who fails to complete the requirements of the award of a degree/diploma in extended duration, shall stand cancelled and no degree/ diploma shall be awarded.

4.4.3 The time taken to improve the score/grade/CGPA shall be counted in 'Maximum Duration allowed for completion of a Programme'.

4.5 Duration of the Semester

4.5.1 The date of commencement and conclusion of Odd Semester and Even Semester shall be as notified in the Academic Calendar.

4.5.2 The duration of each semester shall be on an average 15-18 weeks excluding examinations - 6 days a week-with Saturdays off.

5. MEDIUM OF INSTRUCTION AND EXAMINATIONS

English shall be the medium of instruction and examinations.

6. UNIVERSITY FEE

6.1 The fee structure of various programmes shall be decided with the objective of providing quality education to the University students.

- 6.2 The tuition, examination and any other fee chargeable from the students shall be as approved by the Executive Council keeping in view of the provisions of Section 48 of the Act. The fee revision shall be duly notified.

8.5 Attendance Requirements

8.5.1 Course-Wise Attendance

A student is expected to attend all the classes consisting of lectures, tutorials, labs, and workshop sessions. A student may be debarred from appearing in the ESE of one or more courses for shortage of attendance as enumerated below:

- (a) Attendance shall be monitored course-wise.
- (b) A student shall be required to have at least 75% attendance in a course will be eligible to appear in MSE as well as in ESE in the said course.
- (c) Student shall be given attendance on account of his participation in authorized extra-curricular activities as well as the activities related to placement, equivalent to the number of days of participation in those events/ activities, provided prior approval has been obtained from the competent authority.
- (d) In extreme cases of hardship on account of hospitalization of self, immobilization for valid reasons, or in case of natural calamity, the Dean of the Faculty may allow attendance to the extent of 10%, provided the claim is duly supported by requisite documents to the satisfaction of the Dean concerned.
- (e) In case of hospitalization, complete medical treatment records of the hospital, may be verified by the University.
- (f) In case of natural calamity, the official government notification relating to the calamity in the concerned region will suffice.
- (g) In case a student has been allowed to change the course or programme during the current semester, the classes attended in previous course/ programme will also be considered in the calculation of attendance, and the eligibility for appearing in ESE will be determined accordingly.

- (h) Irrespective of whether a student has registered late or on time (except for those who join the programme for the first time), calculation of attendance shall be based on all the classes held, and not from the date on which the

9. AWARD OF DEGREES, DIPLOMAS AND OTHER DISTINCTIONS

- 9.1 The Degrees and Diplomas shall be awarded to the successful students based on their performance evaluated through examinations and/or any other method of testing prescribed by the Academic Council.

However, the degrees shall be awarded by the University only after approval by U.P. Higher Education Council in terms of Section 51(2) of the U.P. Private Universities Act, 2019.

- 9.2 The Degrees shall be awarded in Annual Convocation or in a function specially organized for the purpose.
- 9.3 The text and the format of the degrees and citations shall be approved by the Academic Council.
- 9.4 The Chancellor or in his absence, the Pro- Chancellor or in their absence the Vice-Chancellor shall preside over the Convocation/Special function.

9.5 Duplicate Degree

A duplicate degree shall be issued to a student who has lost his degree, after the completion of following steps:

- (a) The student shall file an F.I.R. at the local police station and shall publish it in the national newspaper also.
- (b) The student shall submit an affidavit on an INR 10/- stamp paper that he has lost the degree.
- (c) The student shall submit a written request together with a payment of prescribed fee to the office of the Dean of the Faculty concerned.
- (d) The Dean's Office will forward the application with all documents to the Office of Controller of Examination.

- (e) After checking all the documents, the data of the student shall be sent to the printing agency for printing the degree.

Once the degree has been printed and received, a "DUPLICATE" stamp shall be affixed to the duplicate of the degree at the Controller of Examination office and sent be delivered to the student.

10. RESIDENCE OF STUDENTS

The University shall provide Boarding and Lodging facilities to the students, both boys and girls, in hostels to the extent possible, at reasonable rate. The matters relating to allotment of hostel rooms, maintenance of discipline amongst hostel inmates, resolution of their day-to-day problems and welfare of hostel residents shall be looked after by Inter Hostel Administration (IHA). The Hostel Manual, the Rules and Regulations framed by IHA shall be implemented with the approval of the Executive Council.

11. SPECIAL ARRANGEMENT FOR THE RESIDENCE AND TEACHING OF WOMEN STUDENTS

- (i) The campus shall have hostel facility for the women students. The hostel shall offer lodging and boarding facilities to cater to the needs of the female students. Every hostel shall be supervised by a warden, who shall ensure that utmost care is taken to provide the best amenities and security to the students.
- (ii) The University shall not only seek to promote equality amongst students without any prejudice to their sex, but shall ensure that every woman employee and student is treated with dignity and respect. The general policy shall be geared towards elimination of any discrimination against or harassment of a woman.
- (iii) The University shall endeavor to ensure a safe and secure environment for all the females on the campus. The campus shall have hostel facility offering lodging, boarding and other amenities for the women students. Every hostel shall be supervised by a warden.
- (iv) In pursuance of the UGC guidelines, as issued from time to time, the University shall constitute an Internal Complaint Committee (ICC) to

prevent sexual harassment on the campus. The Committee shall take necessary steps for prompt redressal of complaints in conformity with 'The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal)' Act, 2013 and the rules framed there under.

- (v) The Committee, apart from handling the specific cases of complaints received from female students/employees, shall also initiate measures for prevention of sexual harassment and strengthening of the safety and security of women. It shall help spread awareness on gender related issues through planning of workshops, skits, street plays, etc.

12. MAINTENANCE OF DISCIPLINE AMONG STUDENTS

12.1 General

- (a) Section 38 (i) of the Statutes provides that all powers relating to maintenance and enforcement of discipline and taking disciplinary action against the students shall vest in the Vice-Chancellor.
- (b) Section 38 (ii) of the Statutes provides that "without prejudice to the generality of his powers relating to maintaining discipline amongst students of the University and taking desired action in the interest of maintaining discipline, the Vice Chancellor shall be guided by the recommendations of the Chief Proctor or the Proctorial Committee'.
- (c) Section 38 (iii) of the Statutes provide that "the Vice Chancellor may delegate all or such of his powers, as he deems proper, except that of expulsion of a student from the University, to the Chief Proctor, to such other persons as he may specify in this behalf'.
- (d) Section 14 of the Statutes provides for the appointment, powers, and functions of Chief Proctor, Associate/ Assistant Proctors, and Proctorial Committee.
- (e) The Deans of Faculty may be delegated powers to exercise disciplinary control over the students in their respective Faculty.
- (f) Dean Students' Welfare may be delegated powers to exercise disciplinary control over the students staying in Hostels and for the act of indiscipline committed in common areas of the . University campus.

12.2. Ethics and Conduct

- 1. The code of conduct and ethics for students includes, inter-alia, the following:**
 - (a) He shall be a regular student and will complete his studies in the University, in accordance with the University Ordinances, rules and regulations in regard to 75% attendance, examinations and academic progression;
 - (b) In case He is forced to discontinue his studies for any legitimate reason, He may be relieved from the University only after the written approval of the Faculty, through its Dean or any such authority who has been authorized for the purpose.
 - (c) He undertakes to deposit University fee and other charges as per the University schedule and that they are aware that in case of default in payment, late fee charges shall be applicable and, pending clearance of any such dues; the students may not be allowed to attend classes or to take the examination.
 - (d) In case He is allowed to leave the University, He shall clear all pending tuition fees, hostel/mess dues and any other dues/penalty imposed on him. If He had joined the University on scholarship, the said scholarship shall be revoked and He shall have to deposit the amount received on this account, before migration is allowed.
- 2. The students are expected to uphold highest standards of academic integrity, respect towards teachers, fellow students and society as a whole, and also honour the right to property and safety of others.**
- 3. At the time of admission, each student/parents shall undertake that in case the student is admitted to the University hostel, He shall scrupulously follow the Hostel Manual.**
- 4. Students must deter/ refrain from indulging in any form of misconduct, including participation in any activity, including dharna or agitation on the campus or off the campus that may affect the University's reputation and interests. The various forms of misconduct include:**

- (a) Any act of discrimination or abuse, physical or verbal, based on any person's gender, race, religion, religious beliefs, caste, colour, region, language, disability, sexual orientation, marital or family status, physical or mental disability, etc.
- (b) intentionally damaging, destroying or causing harm to University assets and property or properties of other students, staff or faculty members.
- (c) any disruptive activity in the class room, examination room or in any event sponsored or organized by the University.
- (d) inability to produce the identity card issued by the University or refusing to produce it on demand by the University authorities, including the security personnel on the campus. Forcible entry through the turnstile gates or boom barriers or scaling of the boundary wall.
- (e) indulgence in the activities prohibited by the University include:
 - i. organizing gatherings/meetings or processions without permission from the University.
 - ii. accepting membership of religious, terrorist, and anti-national groups prohibited by the University/Government.
 - iii. encouraging or indulgence in violence or any act of moral turpitude.
- (f) possession of or carrying of or use of any weapon, potential weapons, ammunition, explosives or fireworks, contrary to law or University instructions on the campus or off-campus.
- (g) possession or use of harmful chemicals and banned drugs.
- (h) indulging in physical assault or threat to use physical force against any member of the teaching, non-teaching staff or any student of the University.
- (i) indulgence in any form of gambling, bribing, or corruption in any manner.
- (j) indulgence in absenteeism, unpunctuality, and resorting to mass bunking, and or boycotting examinations, or extra-curricular activities.

- (k) smoking on the University campus or University provided transport.
- (l) Possessing, consuming, distributing, selling of alcohol on the University campus and/or throwing any empty/filled bottles inside the campus or on the University road, particularly with an intention to harm someone.
- (m) Parking a vehicle in a no parking zone or in area earmarked for parking other type of vehicles or bringing vehicle inside the University campus, without proper authorization.
- (n) Rash driving on the campus that may cause any inconvenience or injury to others.
- (o) Not disclosing a pre-existing health condition, either physical or psychological, to the Mentor/Warden, which may cause obstruction to the academics of either self or other students or putting them to any kind of risk.
- (p) Theft of University property or the property of any student, staff and faculty.
- (q) Unauthorized access to the privacy or property of the University and other fellow students, Staff and Faculty members.
- (r) Misbehavior with other students, faculty and staff at any time, including at the time of University events or activities.
- (s) Engagement in disorderly, lewd, or indecent conduct including, but not limited to, creating unreasonable and loud noise; pushing and shoving of fellow students or any staff; inciting or participating in a riot or group disruption at the University premises.
- (t) Indulgence in any act that violates the dignity of or is derogatory to the women in general which may include any gesture, inappropriate behavior, any verbal or written communication including WhatsApp messages, etc.; and.
- (u) Violation of any provision of the Civil Right Protection Act 1976; which prohibits casteism and untouchability in any form or inciting any other person to do so.

5. Students are expected not to interact, on behalf of the University, with media representatives or invite media persons on to the campus, without the permission of the University authorities.
6. Students are not permitted to tape or record lectures / discussions / exchanges in the classroom or actions of other students, faculty, or staff through audio or video gadgets without prior permission.
7. Students are not permitted to provide audio and video clippings of any activity on the campus to media without prior permission.
8. Students are expected to use social media such as face book, WhatsApp, twitter, etc. and other electronics and print media carefully and responsibly. They cannot post derogatory or offensive comments on social media or electronic & print, or indulge in any such related activities that may have grave ramifications on the reputation of the university or any individual.
9. Theft, abuse or unauthorized interference with the University IT infrastructure and other electronic resources such as computer and electronic communication facilities/systems and services that includes unauthorized entry, use, tampering, etc. of the University property or facilities, private residences of staff/faculty etc., offices, classrooms, and other such facilities are liable for strict disciplinary action which may include expulsions / rustication from the University.
10. There is zero tolerance towards any student indulging in any form of obscene comments, harassment, etc., which are defined as misconduct and are triggered on account of a person's race, colour, caste, creed, national or ethnic origin, citizenship, sex, religion, age, sexual orientation, gender identity, marital status, physical or mental disability, medical condition, etc.

12.3. Disciplinary Measures

If there is a case against any student for a possible breach of Code, the case shall be referred to the Proctorial Board who will recommend a suitable disciplinary action after proper enquiry into the alleged violation. The accused shall be given a reasonable opportunity to defend himself but in case the accused fails to appear before the Proctorial Committee, the Committee may make an ex parte

recommendation. The Committee may interrogate the affected students and concerned staff to ascertain the misconduct and suggest one or more of the following disciplinary actions, based on the gravity/nature of the misconduct/offence committed for approval of the Vice-Chancellor.

1. **Warning and/ or Placed on Conduct Probation-** Indicating that the action of the accused student was in violation of the Code of Conduct and Ethics for the students of the University, and any further act(s) of misconduct shall result in severe disciplinary action.
2. **Debarred-** from taking examinations or punished by cancellation of examination results.
3. **Suspension-** A student, may be suspended for a specified period of time which will entail prohibition on participating in student related activities, classes, programs, etc. Additionally, the student will be forbidden to use various University facilities, unless permission is accorded by the competent authority. Suspension may also follow by possible expulsion / rustication from the University, along with additional penalties.
4. **Restrictions-** Indicating that the student is perceived as a threat to other students, staff or university property, etc. and as such he is being reprimanded with restricted access to various facilities on the campus for a specified period.
5. **Community Service-** A student may be asked to do some kind of community service for a specified period of time, which may be extended, if need be. However, any future misconduct, along with failure to comply with any specified conditions imposed on the student, may lead to severe disciplinary action, including suspension or expulsion.
6. **Monetary Penalty-** A monetary penalty or addition security deposit may be imposed on the delinquent student, which may also include suspension and/or forfeiture of part or whole scholarship / fellowship, for a specific period.
6. **Expulsion/Rustication-** The student may be expelled/rusticated from the University permanently, indicating prohibition from entering the

University premises or participating in any student related activities or entering campus residences, etc. The attendant penalty may include withholding the Grade cards, Degree Certificate or any other certificate for the courses studied or work carried out and ineligibility to reapply for admission to the University for a specified period.

12.4. Appeal If any student is aggrieved by the imposition of any of the above mentioned penalties, He may appeal against the punishment to the Vice Chancellor. The Vice Chancellor may decide on one of the followings:

- (a) may accept the recommendation of the Proctorial Committee and confirm the punishment as recommended by the Committee, or may modify and impose any of the punishments as contained herein, keeping in view the gravity of his misconduct; or